



7 Steps to Earn a Certified Receivables Compliance Professional (CRCP) Designation

Type of Certification: Individual Intended for receivables management industry professionals

Required for Certified Receivables Business and Certified Receivables Vendor Chief Compliance Officers

Benefits of Certification

Stay informed of new rules, regulations, compliance news, state & federal legislation and more

Take the same courses required of businesses you contract with, focusing on industry best practices

Fulfill requirement for Business and Vendor Certification

Fees

2-Year Certification Application Fee	\$250 member \$350 non-member
First-time Applicant Administrative Fee	\$100
2-Year Certification Renewal Fee	\$250 member \$350 non-member

Estimated Education Cost for Application and Renewal

24 education credits (online and live courses) including two required courses:

- » *Introductory Survey Course on Debt Buying* (4 credits): \$250 members / \$325 non-members
- » *Ethics* (2 credits): \$74 members / \$104 non-members
- » RMAI online courses: \$0 members* / varies for non-members
- » RMAI live/in-person courses discounted for members / varies for non-members

* Excludes special webinars outside the regular monthly webinars

For more information, see also:

7 Steps to Earn the Certified Receivables Business (CRB) Designation

7 Steps to Earn the Certified Receivables Vendor (CRV) Designation

1. **Read the Governance Document in its entirety** (including appendices): <https://rmaintl.org/GovernanceDocument>
 - **Section 5.6:** Individual Certification Standards
 - **Article VI:** Educational Requirements for Individual Certification

2. **Complete 24 credits of continuing education** from RMAI or an Authorized Education Provider: <https://rmaintl.org/CRCP-Education>
 - **Required courses** (online or live/in-person):
 - » RMAI’s Introductory Survey Course on Debt Buying (4 hours/4 credits)
 - » Qualified Ethics course (2 hours/2 credits)
 - » Identifying and Avoiding Discriminatory Collection Practices (1 hour/1 credit)
 - If you are/will be a **Chief Compliance Officer** of a Certified Receivables Business (CRB) you must earn a minimum of **12 credits** in person. You can earn at least 12 in-person credits at the RMAI Annual Conference and the RMAI Executive Summit.
 - **All other employees** of a CRB or anyone from a non-certified business may earn credits online or in person
 - **Authorized Education Providers include:**
 - » RMAI (rmaintl.org)
 - » ACA International (acainternational.org)
 - » California Association of Collectors (calcollectors.net)
 - » Collection Recovery Solutions (CRS) Conference (collectionrecovery.com)
 - » Commercial Law League of America (clla.org)
 - » Debt Connection Symposium (DCS) Conference (dcs.zohobackstage.com)
 - » FDCPA Certifications, LLC (fdcpacertifications.com)
 - » Maurice Wutscher LLP (mauricewutscher.com)
 - » National Creditors Bar Association (creditorsbar.org)
 - » National Tax Lien Association (ntla.org)
 - » The National Alliance of Buy Here Pay Here Dealers (bhphinfo.com)

3. **Complete the current version of the CRCP application:** <https://rmaintl.org/CRCP-Application>

4. **Provide copies of all Certificates of Completion or Education Credit Forms** with supporting documentation for courses taken from Non-Authorized Education Providers or courses from Authorized Providers that did not provide a certificate of completion.
 - **General Education Credit Form:** <https://rmaintl.org/EducationCreditForm>

5. **E-mail or mail your completed CRCP application with payment:**
 - **Email:** cert@rmaintl.org
 - **Mail:** 1050 Fulton Avenue, Suite 120, Sacramento, CA 95825
 - **Submit Payment:** <https://rmai.rmaintl.org/store/CRCP>

6. **Maintain/renew your CRCP by obtaining 24 continuing education credits every two years.** Required courses for renewal:
 - *Ethics* (2 hours/2 credits)
 - *Identifying and Avoiding Discriminatory Collection Practices* (1 hour/1 credit)
 - » A general course on diversity, equity, and inclusion will also satisfy this requirement.