

CERTIFIED RECEIVABLES BUSINESS (CRB)/ CERTIFIED RECEIVABLES VENDOR (CRV)



Research and Preparation (1-3 Months +)

Research the certification options available through RMAI and determine which one is the best fit for your business.

Ensure your Chief Compliance Officer has their individual CRCP certification.

Review the RMAI certification requirements and assess your business's readiness to meet those requirements.



Note: The process of obtaining certification through the Receivables Management Certification Program can take anywhere from 1-4+ months, depending on the complexity of your business operations and the extent of any gaps in compliance that need to be addressed. It's important to begin the process early and thoroughly prepare to ensure a smooth and successful certification experience. Engage with the RMAI Certification team to get on track (cert@rmaintl.org).

Ensure your insurance policies meet Standard A2 in the Governance Document for Certification. Depending on the insurance carrier you choose, it may take several weeks or months to get the policy bound.

Application Submission (1 Month or less)

Complete and submit your application for certification and payment to RMAI.

Develop a plan to address any gaps in your business's compliance with RMAI standards.

Provide any required documentation and information to support your application.

During this process, RMAI may request additional documentation and information to support your application depending on background report results.

Application Review

Your completed application will be submitted for review during the next Certification Council Administration & Budget Committee meeting. These meetings occur once per month. You will be notified of the results.



Maintenance and Renewal (Ongoing/Every Three Years)

To maintain your CRB/CRV designation, you will need complete a Full Compliance Audit during the 16th to 20th month of your certification.

You will also need to complete and submit your renewal application for certification to RMAI.



LEARN MORE: [HTTPS://RMAINTL.ORG/CERTIFICATION/](https://rmaintl.org/certification/)