



# 28<sup>TH</sup> ANNUAL CONFERENCE

FEBRUARY 10-13, 2025

## EXHIBITOR PROSPECTUS

CONTACT SYLVIA DONE • 916-482-2462 • [sdone@rmaintl.org](mailto:sdone@rmaintl.org)



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## Why Exhibit at the 28<sup>th</sup> Annual Conference in Las Vegas?

### Networking Opportunities

- Receivables Management Association International (RMAI) provides an abundance of networking opportunities
- Build your network by interacting with fellow attendees in sessions, receptions, breaks and functions.

### Exhibit to Promote

- RMAI promotes and encourages attendees to visit and engage with exhibitors through pre-conference announcements, mobile text promotions, and the program book.
- Make abundant and lasting business connections by showcasing your products or services during our exhibit hall hours.

## Exhibitor Opportunities in the Exhibit Hall

The RMAI Annual Conference is one of the most highly regarded events in the industry attracting more than 1,300 attendees. Providing opportunities for exceptional lead generation and brand exposure, you'll enjoy networking with the best and brightest, and leave with the qualified leads that position your company for continued growth.

Don't miss out on the opportunity to meet with current clients, establish new clients, and create new business opportunities for your organization. Join the rest of the industry at the 28<sup>th</sup> Annual RMAI Conference by reserving your booth space today!

<b>RMAI Member*</b>	<b>Standard</b>
10x10 Booth.....	\$3,700
10x20 Booth.....	\$7,400
20x20 Booth.....	\$14,800

<b>Non-Member</b>	<b>Standard</b>
10x10 Booth.....	\$4,950
10x20 Booth.....	\$9,900
20x20 Booth.....	\$19,800

\* For Member rates to apply, exhibiting company must be a member at time of the 2025 Annual Conference.

### **What's Included:**

- Back and side draping
- One (1) 7" x 44" booth ID sign
- One (1) six foot table, two chairs, wastebasket
- Company listing & product/service description in the program book
- Recognition on the conference webpage
- Annual Conference registrations
  - Two (2) per 10x10 booth
  - Four (4) per 10x20 booth
  - Eight (8) per 20x20 booth
  - Discounted rate on additional registrations beyond the complimentary ones: 1 at full price, 2 at 75%, any additional attendees at 50%
- Attendee List with contact information (subject to restrictions)
- Free participation in Solutions for a Winning Streak session

Electricity and Internet services extra.





## First Right of Refusal

RMAI offers 2024 exhibitors the FIRST RIGHT OF REFUSAL (FROR) on your current booth location for the 28<sup>th</sup> Annual Conference scheduled for February 10–13, 2025. Be certain to take advantage of this opportunity by submitting your contract on or before April 1, 2024, noting the final balance is due by October 1, 2024.

### Remember to include:

- The organization name exactly as you want it to appear in all materials
- Complete and legible contact information
- Signed Exhibit Booth Contract and Exhibitor Rules and Regulations
- Payment

The First Right of Refusal (FROR) is the option to keep your booth for the next Annual Conference, if you submit your exhibit contract and a 50% deposit before or on April 1, 2024. If you want to change your booth location, you will need to turn in your contract ASAP as booth reassignments will be processed on a first come, first served basis following the April 1 deadline.

## IMPORTANT DATES

**September 23, 2024:** Exhibitor Cancellation Refund Date (Full refund LESS a \$150 processing fee)

**September 24–November 30, 2024:** Partial refund (50% of your booth cost based on the amount paid)

**October 1, 2024:** Conference Attendee Registration Opens

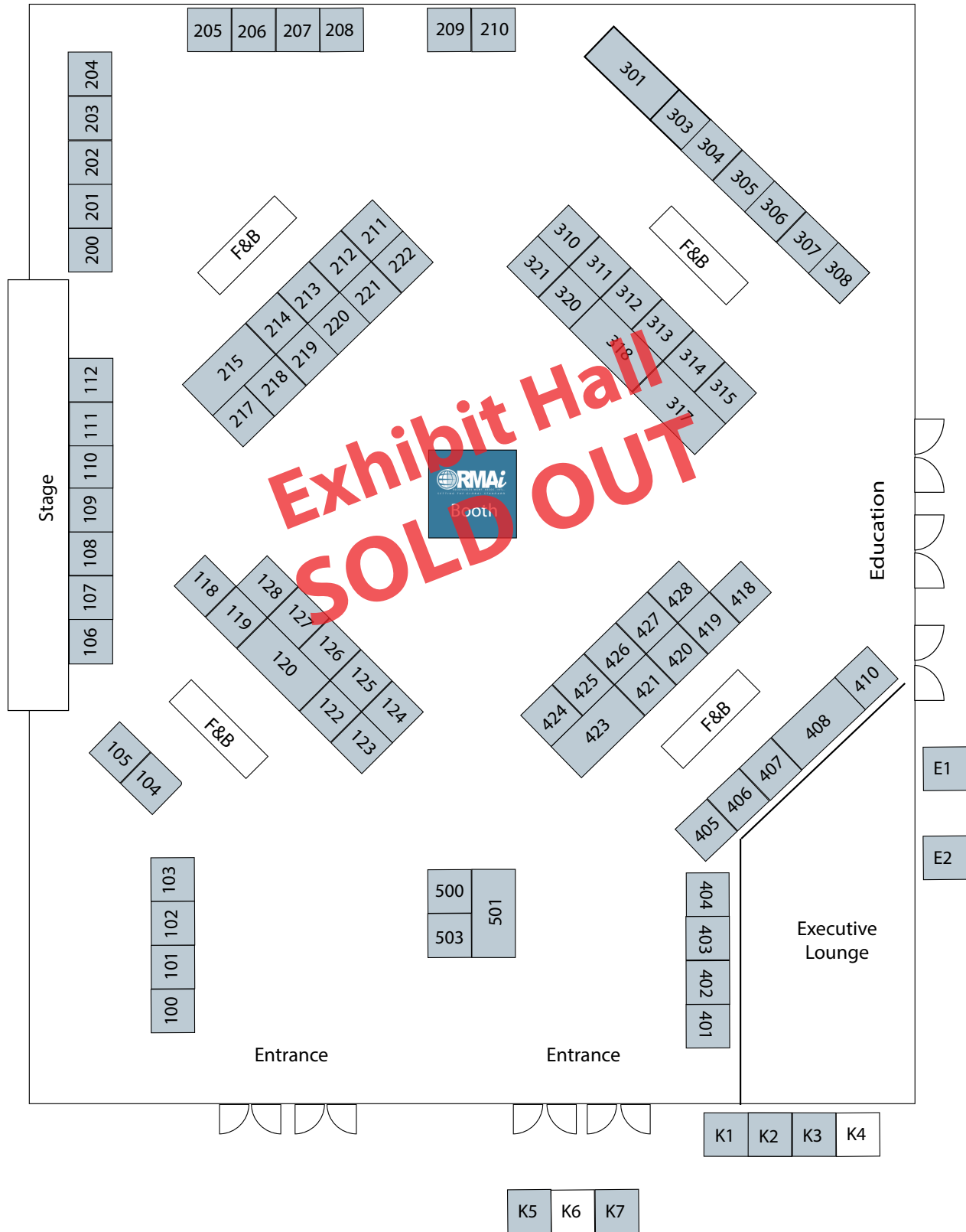
**December 2, 2024:** No Exhibitor Refunds after this date

**December 16, 2024:** Deadline for Program Ad/Company Descriptions/Logos to be sent to RMAI

**January 6, 2025:** Hotel room cut off date for the Aria Resort & Casino

**February 10-13, 2025:** 28<sup>th</sup> RMAI Annual Conference, Las Vegas, NV

MicroBilt Corporation.....	100	Perfect Practice.....	304
Kompato AI Inc. ....	101	Skit.AI.....	305
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Cogent by AgreeYa.....	105	Comtronic Systems, LLC.....	310
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AARC-360.....	109	Antelope LLC.....	314
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Best Office Staff.....	112	LocateSmarter, LLC.....	318
Concepts2Code.....	118	DialConnection, LLC.....	320
Arbeit.....	119	Experian.....	321
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JST- JS Technologies, Inc. ....	123	REPAY.....	403
LexisNexis Risk Solutions.....	124	Applied Innovation, Inc. ....	404
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TCN, Inc. ....	126	Financial Recovery Services, Inc.....	406
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VoApps DirectDrop Voicemail.....	217	ACA International.....	E2
Renkim Corporation.....	218	D1al.....	K1
EverChain.....	219	Orion State Licensing.....	K2
Branding Arc.....	220	Drop Cowboy.....	K3
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ezPay 365.....	222	Phin Solutions.....	K7
Pentafon.....	301		
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## Exhibit Hall Hours

Tuesday 5:00 pm–7:00 pm | Wednesday 8 am–6:30 pm  
(Exhibit Hall floor plan and hours subject to change)

# Exhibit Booth Contract - RMAI 2025 Annual Conference

Organization Name: \_\_\_\_\_  
 (As you wish it to appear on all printed materials)

Contact Name: \_\_\_\_\_  
 (Person to receive all correspondence regarding exhibit information)

Contact Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Choice of booth location: 1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

What product or services do you provide? (Please provide a brief description below)

*I am authorized to sign this contract, and agree to abide by all the terms of the Rules & Regulations.*

Authorized Signature: \_\_\_\_\_

2025 Exhibit Booth Fees			
RMAI Member*	Standard	Non-Member	Standard
10x10.....	\$3,700	10x10.....	\$4,950
10x20.....	\$7,400	10x20.....	\$9,900
20x20.....	\$14,800	20x20.....	\$19,800

\* For Member rates to apply, exhibiting company must be a member at the time of commitment and at the time of the 2025 Annual Conference.

**Complimentary Conference Marketing Offer**

My company would like to make a one-minute presentation to attendees on Tuesday afternoon in the Solutions for a Winning Streak session:

Yes!  
 No, Thanks

**Return Contract, Rules & Regulations, and payment:** Please make payment immediately after submitting your completed and signed Contract and signed Rules & Responsibilities, utilizing one of the following payment methods. **Exhibit space will not be secured until executed documents and payment are received.**

*Payment by Automated Clearing House (ACH):*  
 Bank Name: Umpqua Bank  
 Bank Routing Number: 123205054  
 Bank Account Number: 0002148897  
 SWIFT Code (for international): UMPQUS6P  
 Identify your company name in the ACH transaction.

*Payment by Credit Card:* Access the RMAI payment portal.  
[Member Payments](#) | [Non-member Payments](#)

*Payment by Check:* Please make check payable to Receivables Management Association International and remit with your signed Contract and Rules & Regulations to 1050 Fulton Ave, Suite 120, Sacramento CA 95825

If you have any questions, please contact the RMAI office by phone at 916-482-2462 or email Sylvia Done at [sdone@maintl.org](mailto:sdone@maintl.org).

## Exhibit Booth Contract: RMAI Exhibitor Rules and Regulations

**Application and Contract** – Application for exhibit space must be made on the attached Exhibitor Contract. Exhibitor fully understands that the Exhibitor Contract shall become a binding contract and is subject to the terms and regulations set forth by Receivables Management Association International (RMAI). RMAI reserves the right to reject an application which, in its judgment, is not appropriate for the Annual Conference. Exhibitor also fully understands that specific space on the floor is not guaranteed. RMAI reserves the right to reassign space to a comparable location at its sole discretion.

**Exhibitor Logo** – Exhibitor will provide RMAI a company logo in high resolution EPS, JPG or PNG format within 10 days of submitting completed and signed Exhibitor Contract and Exhibitor Rules and Regulations.

**Cancellation and Refund Policy** – Written cancellations received by September 23, 2024, will be processed minus a \$150 administrative fee. Written cancellations received between September 24, 2024, and November 30, 2024, will be processed minus a cancellation fee of 50% of the booth amount. NO REFUNDS will be made for cancellations received on or after December 1, 2024.

**Force Majeure** – RMAI reserves the right to delay or cancel events due to acts of God, acts of government or other authorities, terrorism, wars, civil disturbances, epidemics, or any other circumstances beyond our control. In such a situation, RMAI will provide written notification, and within 60 days, refund payments received for exhibits, less any actual out-of-pocket costs incurred by RMAI.

**Liability Policy** – Exhibitor indemnifies and agrees to hold harmless RMAI, Aria Resort & Casino, the decorator, and all their officers, directors, employees, and agents, from and against any actions, losses, costs, damages, claims and expenses (including attorney fees) arising from any damages to property or bodily injury to exhibitor, their agents, representatives, or employees by reasons of the exhibitor's occupancy or use of the exhibit space.

**Exhibit Space Set-up** – Exhibitor must be set up their display by one hour prior to the official opening of the show, on Tuesday, February 11, 2025. Space not occupied or set up by the opening may be reassigned for other purposes.

**Exhibit Space Tear-Down** – Exhibitor may break down their booth after 6:30 pm on Wednesday, February 12, 2025 (with restrictions) and on Thursday, February 13, 2025 from 8:00 am to 10:00 am. Break down is not permitted prior to these times.

**Default Occupancy** – Any exhibitor failing to occupy their contracted exhibit space is not relieved of their financial obligation to RMAI.

**Conflicting Meeting or Social Events** – Exhibitor is prohibited from scheduling seminars, meetings, receptions/hospitality suites, or any other activities which conflict with the RMAI exhibit hours and other RMAI Annual Conference functions.

**Distribution of Printed Materials/Solicitation** – Distribution of advertising materials, samples, souvenirs, publications, etc. are restricted to the exhibitor's booth only and can only apply to the exhibitor's business. Distribution of literature for a company or affiliation other than the name on the exhibitor contract must be pre-approved by RMAI.

**Insurance/Certificate of Insurance** – Exhibitor shall carry their own insurance covering all risks (liability, fire, theft, damage, etc.). RMAI and Aria Resort & Casino assume no responsibility for the safety of properties of the exhibitors. RMAI will exercise reasonable care in safeguarding exhibitor's property. At all times during exhibitor's use of exhibit space, exhibitor shall maintain: statutory workers' compensation insurance, in accordance with the laws of the State of Nevada; employers' liability insurance with limits of at least \$1 million per accident covering all of the meeting groups' personnel performing work at the Aria Resort & Casino in connection with the contract; commercial general liability insurance with contractual indemnity coverage and combined single limits in the minimum amount of \$3 million per occurrence for personal injury and



## ***RMAI Exhibitor Rules and Regulations, continued***

property damage. Exhibitor shall name RMAI, their parent company, subsidiaries, and affiliates as additional insured parties. Insurance shall be issued by a company with a current AM Best Company rating of at least A:VII and may be obtained through one or a combination of insurance policies. Exhibitor MUST submit a copy of this certificate to RMAI before the start of the show.

**Attendee List** – Exhibitor agrees to only use the Attendee List for advance marketing for the 2025 Annual Conference, to NOT add information from the Attendee List to their databases, and to NOT share the information from the Attendee List outside of their organization. Listing is for exhibiting company ONLY and does not include sister or families of companies. Exhibitor understands that misuse prohibits exhibitor from receiving Attendee Lists and subjects exhibitor to a per occurrence penalty of \$3,000 members /\$5,000 nonmembers.

**Subletting of Space** – Exhibitor agrees not to assign or sublet space or any part thereof and not to display materials other than those describing their products, unless approved by RMAI.

**Protection of the Conference Facility** – Exhibitor shall not post, tack, nail, screw, or otherwise attach to the columns, walls, floor, or other parts of the Aria Resort & Casino without permission from RMAI. Exhibitor shall pack, unpack, and assemble exhibit only in designated areas.

**Service Organization** – When union personnel are required, it shall be the exhibitor’s responsibility to comply with their requirements. In no event shall RMAI be responsible for the conduct of contractors or their employees. RMAI assumes no responsibility for failure to perform by contractors, their charges, or any other matter relating to contractor or the exhibit area.

**Line of Site/Dimensions** – Exhibitor must construct their booth in a manner that does not block the line of site for neighboring booths. RMAI has the final determination regarding line of site issues. Exhibitor agrees to adhere to the decision of RMAI. Questions about dimensions, entertainment, etc., should be directed to Event & Sales Development Manager, Sylvia Done at [sdone@rmaintl.org](mailto:sdone@rmaintl.org).

**Food and Beverage** – No outside food or beverage may be brought into the exhibit hall. Nevada state liquor laws and the Aria Resort & Casino prohibit exhibitors from serving or distributing alcohol from their booth. Food and alcohol must be provided and served by the Aria Resort & Casino. Exhibitors are welcome to participate at all meals, breaks and receptions provided in the Exhibit Hall.

**Identification** – Exhibitor must staff their exhibit booth during exhibit hours. Exhibit booth staff must wear RMAI name badges at all times. The same company must occupy their contracted booth for the duration of the show.

**Audio and Video Recording** - RMAI prohibits unauthorized audio and video recording at any of its meetings including conferences, seminars, member forums, informal meetings and gatherings, task forces, committee and subcommittee meetings, and networking sessions.

**I have read, and agree to abide by, the above RMAI exhibitor rules and regulations.**

Name \_\_\_\_\_ Company Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



## Contact Information

**For more information, please contact:**

### *Sylvia Done*

Event & Sales Development Manager

Phone: 916.779.2497

Email: [sdone@rmaintl.org](mailto:sdone@rmaintl.org)

Please contact Sylvia if you have questions about sponsorship or exhibiting.

### *Cheryl Nelson*

Communications Manager

Phone: 916.482.2462

Email: [cnelson@rmaintl.org](mailto:cnelson@rmaintl.org)

Please contact Cheryl if you have questions about advertising.

## Stay Connected



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